



NAME OF CONFERENCE		START DATE	END DATE	# OF EVENT DAYS
COMPANY NAME		ON-SITE CONTACT NAME & NUMBER		ROOM/BOOTH NAME/NUMBER
BILLING ADDRESS		CITY & STATE		ZIP CODE
DELIVERY DATE	DELIVERY TIME	PICKUP DATE	PICKUP TIME	
ORDERED BY	EMAIL		PHONE	

Advanced rates are available for electrical service if order is placed 10 days or more before show set-up day.
Email completed form to the Encore Representative listed above.
Once this request form is submitted, an Encore Representative will contact you review your order and collect payment info.
Please do not send credit card info by email. Final amount due may include service charge and tax.

MONITOR	QUANTITY	ADVANCED RATE	DAILY RATE
24" MONITOR TABLETOP		N/A	\$210
32" MONITOR TABLETOP		N/A	\$255
46" MONITOR W/FLOOR STAND		N/A	\$510
55" MONITOR W/FLOOR STAND		N/A	\$700
MISCELLANEOUS	QUANTITY	ADVANCED RATE	DAILY RATE
WINDOWS LAPTOP		N/A	\$255
FLIP CHART W/PAD AND MARKERS		N/A	\$77
LED ACCENT LIGHT		N/A	\$55
BLACK & WHITE LASER PRINTER		N/A	\$205
COLOR LASER PRINTER		N/A	\$435
POWER	QUANTITY	ADVANCED SHOW RATE	STANDARD SHOW RATE
120V SINGLE PHASE - 5 AMP SHARED CIRCUIT W/POWER STRIP		\$120	\$165
120V SINGLE PHASE - 10 AMP SHARED CIRCUIT W/POWER STRIP		\$180	\$245
120V SINGLE PHASE - 15 AMP DEDICATED CIRCUIT W/POWER STRIP		\$245	\$290
120V SINGLE PHASE - 20 AMP DEDICATED CIRCUIT W/POWER STRIP		\$330	\$395
6 OUTLET POWER STRIP		N/A	\$22
25' EXTENSION CORD		N/A	\$27

If you are experiencing technical difficulties while on site, please contact Encore at (860)861-6525

